



SISTEMA PUBLIC JOINT STOCK FINANCIAL CORPORATION

Annual General Meeting of Shareholders of Sistema PJSFC, 30 June 2018, Moscow, 13/1 Mokhovaya St

Procedures of the meeting

Dear shareholders, with the purpose of conducting an Annual General Meeting of shareholders of Sistema PJSFC on 30 June 2018, we suggest that the following procedures of the meeting be approved:

- 1) Chairman of the meeting: Chairman of the Board of Directors of Sistema PJSFC Vladimir Evtushenkov or a person authorised by him.
- 2) Secretary of the meeting: Corporate Secretary of Sistema PJSFC Igor Petrov.
- 3) Time allotted to the speakers: max. 20 minutes.
- 4) The shareholders are entitled to put questions to the speakers on the agenda items of the Annual General Meeting of shareholders. Questions to the speakers should be submitted to the Secretary of the meeting in writing and should include the wording of the question put by the shareholder, the agenda item to which this question relates, and full name of the shareholder. Time allotted for questions to the speakers: max. 10 minutes. Time allotted for debates: max. 5 minutes.
- 5) The shareholders are entitled to make statements on the agenda items of the Annual General Meeting of shareholders. To make a statement a shareholder should submit a note to the Secretary specifying the subject of the statement, the relevant agenda item and the full name of the shareholder. Time allotted for shareholders' statements: max. 5 minutes.
- 6) Time for voting on agenda items after discussion of the last agenda item: max. 15 minutes.
- 7) The Teller Committee will count the votes and announce the results of the Annual General Meeting of shareholders at the meeting after the votes on all agenda items have been counted.